

Do you represent a small or rural charity? Would your board members like training & resources on how to improve reporting to Canada Revenue Agency?

Join us for a FREE session....



Building Capacity Among Small & Rural Charities: CRA Resources & Tools

Topics include:

- Board Members' authority & accountability as the governing body of the charity
- What the treasurer does ...
- Respecting CRA guidelines with regard to the use of your resources: 3 areas of activity; due diligence of the Board in signing the documents; & implementing strategies to ensure compliance
- What does it matter? The impact of non-compliance
- Key practices for board consideration – activities match purposes; maintaining acceptable receipting practices; & advice on complex issues
- A Shoe Box checklist – do you have your important documents & information that are key to your organization's operations all together?

SASKATOON

Where Room #204, Mamawopiwin Room
Saskatoon Community Service Village
506 25th Street East, Saskatoon, SK

Date Saturday, NOVEMBER 7, 2009

Time 1:00 pm – 3:00 pm

Register/ Call 306-975-3477

Info Fax 306-244-0583

Email volunteersaskatoon@unitedwaysaskatoon.ca

REGINA

Community Room
United Way of Regina
1440 Scarth Street, Regina SK

Date Saturday, December 5, 2009

Time 1:00 pm - 3:00 pm

Call Priya Singh 306-751-4750 ext 744

Fax 306-522-7199

Email psingh@unitedwayregina.ca



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Canada

Development from the

**Building Capacity Among Small & Rural Charities:
CRA Resources & Tools**
- A free workshop -

REGISTRATION FORM

Space if limited – register early.

Participant's Name: _____

Organization or Charity: _____

Role with Organization: _____

Phone Number: _____

Email: _____

I will be attending the:

Saskatoon Session November 7, 2009

Regina Session Dec 5, 2009

November 7th session in SASKATOON

December 5th session in REGINA

Return to:

Volunteer Saskatoon
#100-506 25th Street East
Saskatoon, SK
S7K 4A7

Return to:

United Way of Regina
1440 Scarth Street
Regina, SK
S4R 2E9

Phone: 306-975-3477 Fax: 306-244-0583
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For more information visit
The Charities File: On Board
www.thecharitiesfile.ca

