



Volunteer Saskatoon Winter/Spring 2005 Learning Calendar

February 2005

How to Recruit Board Members

Date: Wednesday, February 23, 2005

Time: 6:30pm – 8:00pm

Cost: \$10.00 – Volunteer Saskatoon members
\$20.00 – Non-members

Location: Community Room - Side Door
Mayfair Branch Library
602 33rd Street West

For: Any members of an organization (or potential organization) looking to recruit board members.

- Join in a question and answer session with an experienced and insightful panel drawn from both the non-profit and corporate sectors.

Panel:

Trina Heal **Senior Tax Manager,**
Deloitte & Touche, LLP
Past President,
United Way of Saskatoon

Kent Smith Windsor **Executive Director,**
Saskatoon & District Chamber
of Commerce

Coni Evans **Treasurer and Acting Chair,**
Saskatoon City Hospital
Foundation

March 2005

Understanding Not-for-Profit Financial Statements

Date: Tuesday, March 1, 2005

Time: 4:00pm - 5:30pm

Cost: \$10.00 - Volunteer Saskatoon members
\$20.00 - Non-members

Location: Saskatoon Community Service Village
506 25th Street East
Rimai Boardroom, Room 101

Max: 20 participants

For: Board members of non-profit corporations, or those who report to board members.

- This workshop provides basic information on how to read financial statements.
- Learn what questions that boards should be asking management concerning financial statements?

Facilitators: Deloitte and Touche , LLP

* Please note that this course will be offered three times per year. The next session will be in May 2005.

Over ...

March 2005

Brown Bag Lunch with Volunteer Saskatoon: Explore upcoming trends

Date: Wednesday, March 23, 2005

Time: 12 noon – 1:30pm

Cost: No Charge

Location: Saskatoon Community Service Village
506 25th Street East
Room 206 – Mamawopiwin Room

For: Volunteer managers, supervisors, and program directors

Help maximize the participation and engagement of volunteers in community organizations!

- Volunteer Saskatoon has noted a marked increase in the number of calls from businesses, corporations, government agencies, schools, etc. inquiring as to how their members/employees/students can become involved in volunteering projects.
- Join in a brainstorming and discussion session to share and learn about what volunteer managers can do to make their programs adaptable in order to service this demand.

March/April 2005

Meeting Management (Part One & Two)

Date: Tuesday, March 15, 2005 (part one)
Tuesday, April 12, 2005 (part two)

Please note:

Registrants must enrol in both parts one and two

Time: 9:00am - 11:00am (both dates)

Cost: \$30.00 - Volunteer Saskatoon members
\$45.00 - Non-members

Location: Saskatoon Community Service Village
506 25th Street East
Room 206 – Mamawopiwin Room

Facilitator: Doug Robertson
Organization Development Consultant
Saskatoon Health Region

For: Anyone (and that's almost all of us!) who from one time or another, find themselves running a meeting!

Have you ever wondered how you work behind the scenes to motivate participants in advance? How do you come to consensus on a divisive issue? How do you work with difficult personalities and still keep them motivated to contribute?

This two part interactive and practical workshop will help answer some of these questions. As well, it will help you set meeting management goals and develop plans.

You will learn to:

- Understand the essential elements of a well-run meeting
- Know your role at any meeting
- Learn and practice techniques for fulfilling the various roles
- Establish your own development goals for "meeting management" skills

Over ...

May 2005

<p><u>Board Roles & Responsibilities</u></p> <p>Date: Thursday, May 5, 2005</p> <p>Time: 6:00pm - 9:00pm</p> <p>Cost: \$10.00 Volunteer Saskatoon members \$20.00 non-members</p> <p>Location: Saskatoon Community Services Village 506 25th Street East Room 206 – Mamawopiwin Room</p> <p>Facilitator: Slawko Kindrachuk</p>	<p>If you:</p> <ul style="list-style-type: none">➤ Are a board member➤ Are thinking of becoming a board member➤ Have been asked to be a board member➤ Have been a board member and wondered what you were doing.... <p>Then we have the workshop for you! Clarify the inner workings of boards and discover how you can maximize both your contribution, and the capacity of your organization as a whole.</p> <p>*Please note that this course will be offered three times per year. The next sessions will be in the Fall of 2005.</p>
<p><u>Understanding Not-for-Profit Financial Statements</u></p> <p>Date: Wednesday, May 25, 2005</p> <p>Time: 4:00pm – 5:30pm</p> <p>Cost: \$10.00 - Volunteer Saskatoon members \$20.00 - Non-members</p> <p>Location: Community Room - Side Door Mayfair Branch Library 602 33rd Street West</p> <p>Facilitators: Deloitte and Touche, LLP</p>	<p>For: Board members of non-profit corporations, or those who report to board members.</p> <ul style="list-style-type: none">➤ This workshop provides basic information on how to read financial statements.➤ Learn what questions that boards should be asking management concerning financial statements? <p>* Please note that this course will be offered three times per year. The next session will be in October, 2005.</p>